At Swinburne, we believe a postgraduate qualification is only really helpful if it fits into your busy life and helps you get ahead in the career you want. That’s why our programs have been developed to provide you with a toolkit that’s immediately useful in the workplace.

Our postgraduate program in housing management and policy is Australia’s only qualification of its kind. Our staff have extensive academic experience and practical involvement in research and community action for a range of government and community agencies.

By the time you graduate, you’ll have the confidence and skills to apply your knowledge in the workplace.

Graduate Certificate of Social Science (Housing Management and Policy)

**Duration:** Two years part-time  
**Campus:** Distance  
**2016 intake:** Semesters 1 and 2  

This program provides knowledge and skills in policy development and systems of housing management. It is designed for those working in the public housing, community housing and homelessness sectors.

Students gain a rich understanding of the Australian housing and homelessness systems and how they relate to low-income housing delivery. In particular, the role of social housing and homelessness organisations. Students develop problem-solving, organisational and management skills in the specialised area of housing assistance and explore processes of organisational change and implications for client and housing outcomes.

The program also provides skills in tenancy and property management, particularly in relation to complex client issues and homelessness. Students develop a client value-based management culture in the delivery of housing assistance.

**Outcomes**  
Graduates will have practical and conceptual skills for working in team and management-level positions in social housing. They will also possess a better understanding of the environmental, organisational and policy context in which they work.

Graduates will be able to demonstrate new or enhanced management and administrative skills when faced with the challenges of the industry’s changing work and policy environment.

**Program structure**  
Students complete 12 weekly modules per unit of study. Each module lists its aims and objectives, and then ‘tells a story’ based on the week’s theme.

All units of study are valued at 12.5 credit points. Successful completion requires students to complete four core units of study to the value of 50 credit points.

**Time commitment**  
Units require approximately four hours per week for reading and related exercises, and up to eight hours when assignments are due.

**Employer sponsorship**  
Many employers have study support policies. Speak to your employer to find out if you are eligible to receive study sponsorship.

**Location**  
Tutorials are held in major capital cities and online. Classroom attendance is not essential except where employers specify this as a condition of sponsorship.

A two-day residential seminar in Melbourne provides a forum to work collectively on tasks related to the program.

**Admission requirements**  
Applicants should have at least five years’ work experience in housing management and administration or in a related area, such as the social and community sector, public administration, local government, asset management or private real estate and property development.

Applicants without five years’ relevant work experience who have a recognised bachelor degree in an area such as humanities, social science, business, architecture, property management or planning are also encouraged to apply.

**Other programs**  
A Graduate Diploma of Social Science (Housing Management and Policy) is also available for those seeking enhanced skills and knowledge in policy and management.

Students may then choose to continue their studies through a master degree by research or a PhD.

**Further information**  
**Telephone:** 1300 275 794  
**Email:** postgrad@swinburne.edu.au  
**Website:** swinburne.edu.au/postgrad

The information contained in this flyer was correct at the time of publication, October 2015.